



## EDU 67124-AA Writing with PowerPoint

**Dates:** November 20 and November 22

**Session:** fall 2010

**Location:** Ottawa University, Chandler

**Attendance:** Attendance is mandatory at all class sessions.

**Instructor:** Michael Mann, [azteacher@gmail.com](mailto:azteacher@gmail.com), (480) 664-9161

### Description:

Use PowerPoint as a resource for writing instruction. Learn how to create templates that can be used by your students for writing of reports, stories, essays and various six traits writing assessments. Create examples of finished work for student reference. Prerequisite: PowerPoint for Teachers. **May be taken two or three credits. An additional project will be required to earn three credits.**

### Course Text/Materials:

All necessary course material is posted online at: [www.azteacher.net/ottawa](http://www.azteacher.net/ottawa)

### Course Objectives:

Students will be guided through a variety of hands-on activities that will give them the skills necessary to create *PowerPoint* presentations designed to teach pupils the writing process. Presentations will include graphics, text boxes, headings, animation, sound, color and tables. Students will review the elements of good writing instruction. Students will submit a project created outside of class. The learner, with the approval of the instructor, will select the content of the project. The project must include the features presented in class and will be evaluated with a rubric that will be provided to the students during class.

### Course Methods and Procedures:

Direct instruction, examples, modeling, and guided and independent practice will be used to reinforce skills presented.

### Course Outline:

Students will practice using or create the following:

<ul style="list-style-type: none"><li>• Templates to be used by pupils</li><li>• Examples of exemplary writing</li><li>• Rubric(s) for evaluation</li></ul>	<ul style="list-style-type: none"><li>• Slide shows with word art, backgrounds, slide transitions, instructions, pictures and a summary slide.</li></ul>	<ul style="list-style-type: none"><li>• Uploading presentations to the internet to be viewed and used by pupils</li><li>• Opening and editing a presentation</li></ul>
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**Evaluation/Outside Project:**

Students will be evaluated on participation and completion of the in-class practice assignments. Twelve hours of additional outside practice is required for two credits. To earn three credits all students must complete an outside project. The student with the approval of the Instructor will select the content of the project. It should include 12 hours of combined practice and project, and must be submitted by disk or e-mail within 1 week of completion of course.

**Student Handbook/Catalog:**

Students should refer to the Ottawa University Student Handbook for all University regulations.

**Disclaimer:**

Course content and schedule may vary from this outline to meet the needs of a particular group of students. The instructor will explain the rationale for any variance as it occurs.